



# ***Hursley International Folk Dancers***

***IBM Hursley Club, Hursley Park,  
Winchester, Hampshire, SO21 2JN  
Tel: 01962 815933***

## **Constitution**

18 April 1997

## Preface

Constitution adopted at AGM on 16th April 1981.

Updated at AGM on 12th April 1984.

Updated at AGM on 8th April 1993: added clause 10.4. Updated at AGM on 17 April 1997: replaced reference to 'IBM Laboratories Club' in clause 2.1 by 'IBM Hursley Club': and similarly changed the title and address.

# Hursley International Folk Dancers - Constitution

## 1. Name

- 1.1 The name of the club is Hursley International Folk Dancers, abbreviated to HIFD.

## 2. Description

- 2.1 HIFD is an affiliated club of the IBM Hursley Club ("the IBM Club"), is bound by the constitution of the IBM Club, and is financially assisted by the IBM Club.

## 3. Scope of Constitution

- 3.1 This constitution is an extension of the rules contained in the IBM Club's constitution.

## 4. Aims

- 4.1 To create an awareness of the characteristic dances of countries throughout the world whilst enjoying dance as a means of relaxation, social activity and physical education.

## 5. Activities

- 5.1 HIFD shall hold dance sessions during which members can take part in and learn folk dances from various countries. The Committee shall publish a programme of such sessions.
- 5.2 HIFD may give public demonstrations and teaching sessions of folk dances, for which they may request a payment to cover expenses and a contribution towards a charity (or charities) to be selected at the Annual General Meeting. The request for such a payment is at the discretion of the Secretary, but generally speaking he will not ask for a payment from recognised charities. Members are invited to join the demonstration group after agreement by the existing members of the group.

## 6. Membership

- 6.1 Membership consists of three classes:

(a) IBM Members:

IBM Club members as defined in the IBM Club constitution, who hold IBM Club Membership cards.

(b) Guests:

All people not covered by "(a) IBM Members" or "(c) Special Guests".

(c) Special Guests:

This status may be conferred by the HIFD Committee on Guest members in recognition of exceptional services which contribute to the successful running of HIFD. It is neither sufficient nor necessary for the candidate to be a member of the committee or a member of the performing group. The status gives the same HIFD rights and subscription rate as for IBM Members (excluding the IBM Club subscription).

The status lasts for the remainder of the current club year, and any subscriptions already paid in excess of the IBM Members' amount must be refunded.

Any member of the club may propose someone for the status of Special Guest by addressing his/her proposal to the Secretary or Chairman of HIFD.

If the candidate is a member of the committee, he/she must not be present during the discussion and voting. The remainder must constitute a valid quorum.

- 6.2 The names of all members must be recorded in the HIFD subscription record book.

## 7. Formal General Meetings

- 7.1 An Annual General Meeting shall be called by the Committee not later than one month after the end of each financial year (31st March). The normal business of the Annual General Meeting shall be:

(a) Review of HIFD activities during the preceding year.

(b) Consideration of accounts.

(c) Selection of up to two charities to receive contributions from the charities fund. The Treasurer will determine prior to the meeting the amount which can be donated from the payments received for public demonstrations and teaching.

(d) Election of Committee.

Notice of any other business to be discussed must be given to the Secretary or Chairman prior to the commencement of the meeting.

7.2 An extraordinary general meeting may be called at any time at the discretion of the Committee; and must be called by the Secretary if requisitioned in writing by five or more IBM Members or Special Guests of HIFD. Such requisition must state clearly the purpose for which the meeting is to be called.

7.3 Not less than seven days notice shall be given of a general meeting. Notice of such meetings may be served by display at HIFD meetings, or by any medium generally accessible to active IBM Members.

## 8. Proceedings at Formal General Meetings

8.1 Five IBM Members or Special Guests, of which one must be a member of the committee, shall be a quorum.

8.2 In the absence of the HIFD Chairman a committee member shall obtain the agreement of the members as to who will chair the meeting.

8.3 Each IBM Member or Special Guest present shall have one vote. The Chairman of the meeting shall have a casting vote.

## 9. Committee

9.1 The Committee shall consist of the Chairman, Secretary, Treasurer and a number of members elected by voting at the Annual General Meeting, to fill various posts specified by the committee. The Committee shall be responsible for the general management of HIFD. If there is no nomination for Chairman at the Annual General Meeting the Committee shall themselves elect a Chairman from among their number, and if necessary, increase the committee as necessary.

9.2 The Committee may appoint a person to fill any vacancy that arises.

9.3 The Chairman, or his appointed deputy-, plus three other committee members shall be a quorum at a committee meeting.

## 10. Subscriptions

10.1 Members are required to pay subscriptions of amounts agreed upon at an Annual General Meeting. Annual subscriptions and weekly rates are set for various classes of members subject to the terms of sections 6.1.(c).

10.2 The Committee will determine the most appropriate schedule and means of collecting the subscriptions.

10.3 The amounts paid by each member must be recorded in the HIFD subscription record book.

10.4 The committee shall have authority to decide, at its own discretion, that a particular member need not pay a subscription either for the remainder of the current year or on specific occasions.

## 11 Changes to the Constitution

11.1 Changes to the constitution may be made by resolutions approved at a general meeting.

11.2 The IBM Club may at any time require amendments to be made to this constitution.

11.3 The Committee may introduce procedures or other items necessary for the running of the club, which are not addressed by the Constitution or may conflict with the Constitution, provided they are submitted for approval at a general meeting of HIFD. If no other general meeting is convened, they must be raised at the next Annual General Meeting.